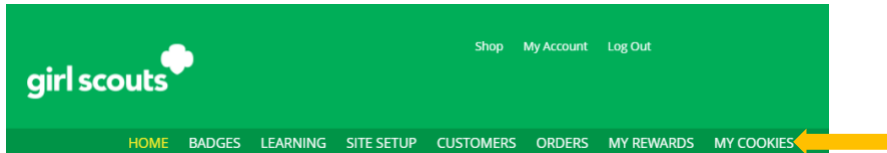


# Digital Cookie<sup>®</sup>

## My Cookies: Initial Order

A tab labeled “My Cookies” exists on your Digital Cookie Dashboard.



On that tab, your council may be offering the ability for you to enter your Girl Scout’s **Initial Cookie Order** if you are accessing the tab prior to the initial order deadline.

**Step 1:** When you select the “My Cookies” tab, your screen will display a place to enter your Girl Scout’s Initial Order. Simply enter the cookies your Girl Scout needs to fill the orders from her paper order card (and any extras you may want). Do NOT include any in-person delivery orders received online. Prior to the initial order, those are already ordered for you.

Initial Cookie Order and Settings

**Initial Order: 208 packages**

- Packages you entered: 208
- Packages from approved [Digital Cookie delivery orders](#): 0

Your initial order form can no longer be edited. It's past the parent's due date.

lemon-ups	17	trefoils	23	do-si-dos	19
samoas	44	tagalongs	32	thin mints	51
girl scout smores	12	loffee-tastic	3		7

- If you used this form, your troop leader has your initial order count.
- Since you can no longer edit the form, contact your troop leader if you need to make a change.

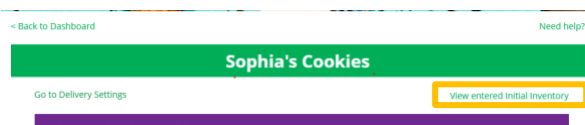
Girl Scout delivery settings (below)

Parents due date: 09/30/2023

Girl Delivery orders already included

→


This will need to be completed prior to the Parents Due Date noted in the upper right hand corner of the section. After the due date, you can’t make edits to the numbers on this section and it will only appear at the top of your “My Cookies” dashboard to view.



# Digital Cookie<sup>®</sup>

**NOTE:** The package totals entered here do not automatically transmit to the Troop Cookie Manager's order entry system. Please confirm with the Cookie Manager that she has received and viewed your order.

If you approved a digital order near the end of the initial order period and want to be sure it was included in the cookies you will be receiving on your initial order pickup, you can navigate to the "Orders" tab and check "Included in Initial Order". This won't be updated until after the initial order has been placed by your troop.

Order #	Cookie Pkgs	Deliver to	Delivery Address	Order Date	Initial Order 
<input type="checkbox"/> 05119512	2	Jasmine garcia	1602 Kepner Dr, Anchorage, AK	10/20/2021	

No checkmark means it was not included in your initial order and you will need to be sure to get the cookies to fill that customer's order.